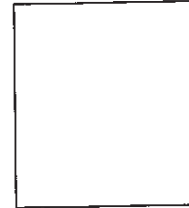




**SHEFFIELD CITY COUNCIL
Licensing Sub Committee
Report**



Report of: Chief Licensing Officer, Head of Licensing

Date: 17th December 2013

Subject: Licensing Act 2003

Author of Report: Matt Proctor

Summary: To consider an application to grant a premises licence made under the Licensing Act 2003.

Drinks-Now.com, Unit G2, 57 Chippinghouse Road, Sheffield, S8 0ZF

Recommendations: That members carefully consider the representations made and take such steps, as the Sub Committee consider necessary for the promotion of the Licensing Objectives.

Background Papers: Attached documents

Category of Report: OPEN

**REPORT OF THE CHIEF LICENSING OFFICER
(HEAD OF LICENSING) TO THE LICENSING SUB COMMITTEE
LICENSING ACT 2003**

Ref No 68 / 13

Drinks-Now.com, Unit G2, 57 Chippinghouse Road, Sheffield, S8 0ZF

1.0 PURPOSE OF REPORT

1.1 To consider an application for the grant of a premises licence made under section 17 of the Licensing Act 2003.

2.0 THE APPLICATION

2.1 The applicant is Mr Christopher David Gascoigne.

2.2 The application, which was received on 1st November 2013, is attached to this report labelled Appendix 'A'. Any blank pages have been omitted to save paper, but the original application will be available at the hearing.

2.3 Since lodging the application Mr Gascoigne has offered a further condition for inclusion on any licence should it be granted;

"No deliveries shall take place before 0900hrs or after 2000hrs Monday – Saturday and no deliveries will be permitted on a Sunday"

3.0 REASONS FOR REFERRAL

3.1 Representations concerning the application have been received from the following:-

5 public objections
(including a petition of 136 signatures)

Appendix 'B'

3.2 The applicant and objectors have been invited to attend the hearing. Copies of the front page of the notices are attached to this report labelled Appendix 'C'.

4.0 FINANCIAL IMPLICATIONS

4.1 There are no specific financial implications arising from this application. However, additional costs may be incurred should the matter go to appeal. In such an eventuality it may not be possible to recover all these costs. The impact of these additional costs (if any) will be kept under review and may be subject of a further report during the year.

5.0 THE LEGAL POSITION

5.1 The Licensing Act 2003 at section 4 (1) requires the Licensing Authority to carry out its functions with a view to promoting the Licensing Objectives which section 4(2) sets out as:-

- a) the prevention of crime and disorder,
- b) public safety,
- c) the prevention of public nuisance,
- d) the protection of children from harm.

5.2 Section 4(3) of the Licensing Act also requires the Licensing Authority to have regard to the published statement of Licensing Policy and any guidance issued by the Secretary of State under section 182.

6.0 HEARINGS REGULATIONS

6.1 Regulations governing hearings under the Licensing Act 2003 have been made by the Secretary of State.

6.2 The Licensing Authority has provided all parties with the information required in the Regulations to the 2003 Act as set out at Appendix 'C'.

6.3 Attached at Appendix 'C' is the following: -

- a) a copy of the Notice of Hearing;
- b) the rights of a party provided in Regulations 15 and 16;
- c) the consequences if a party does not attend or is not represented at the hearing
- d) the procedure to be followed at the hearing.

7.0 APPEALS

7.1 The Licensing Act 2003 section 181 and Schedule 5 makes provision for appeals to be made by the applicant and those making representations against decisions of the Licensing Authority to the Magistrates' Court.

8.0 RECOMMENDATIONS

8.1 That Members carefully consider the representations made and take such steps as the Sub Committee consider necessary for the promotion of the Licensing Objectives.

9.0 OPTIONS OPEN TO THE COMMITTEE

9.1 To grant the premises licence in the terms requested.

9.2 To grant the premises licence with conditions.

9.3 To reject the whole or part of the application.



Stephen Lonnia
Chief Licensing Officer
Head of Licensing

17th December 2013

Appendix A

The Application

DU CARD
124-50
rec: 31245

please circulate.
**Application for a premises licence to be granted
under the Licensing Act 2003**

Sheffield A1
City Council



PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

revd 01/11/13 con

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

£100.

I/we CHRISTOPHER DAVID GASCOIGNE

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 - Premises Details

| | | | |
|--|-----------|----------------|--------|
| Postal address of premises or, if none, ordnance survey map reference or description | | | |
| UNIT G2 | | BRINKS-NOW.COM | |
| 57 CHIPPINGHOUSE ROAD | | | |
| Post town | SHEFFIELD | Postcode | S8 0ZF |

| | |
|---|----------|
| Telephone number at premises (if any) | |
| * Non-domestic rateable value of premises | £ 1625.- |

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)

A2

- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a statutory function or
a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

| | | | | | |
|---|------------------------------|-------------------------------|--------------------------------------|---|--|
| Mr <input checked="" type="checkbox"/> | Mrs <input type="checkbox"/> | Miss <input type="checkbox"/> | Ms <input type="checkbox"/> | Other Title (for example, Rev) | |
| Surname GASCOIGNE | | | First names CHRISTOPHER DAVID | | |
| I am 18 years old or over | | | | <input checked="" type="checkbox"/> Please tick yes | |
| Current postal address if different from premises address | | WILLBURY DRIVE | | | |
| Post town | SHEFFIELD | | Postcode | S12 2TG | |
| Daytime contact telephone number | | [REDACTED] | | | |
| E-mail address (optional) | [REDACTED]@LIVE.CO.UK | | | | |

Part 3 Operating Schedule

When do you want the premises licence to start?

| | | |
|----|----|------|
| DD | MM | YYYY |
| 01 | 12 | 2013 |

If you wish the licence to be valid only for a limited period, when do you want it to end?

| | | |
|----|----|------|
| DD | MM | YYYY |
| 1 | 1 | 1 |

Please give a general description of the premises (please read guidance note 1)

THE PREMISES IS LOCATED ON THE GROUND FLOOR OF WORKS 57 (UNIT G2.) IT HAS IT'S OWN ENTRANCE INTO THE UNIT WITH TWO SETS OF LOCKED GATES LEADING UP TO IT FOR ADDED SECURITY. IT WOULD BE USED FOR THE STORAGE OF ALCOHOL AND AN OFFICE FOR THE SALE OF ALCOHOL. NO MEMBERS OF THE PUBLIC WILL BE ALLOWED INTO THE PREMISES. ALL SALES WILL BE DISPATCHED TO THE BUYERS HOUSE / PREMISES. THE BACK OF THE UNIT WILL BE USED FOR STORAGE WHILE THE FRONT WILL ACT AS AN OFFICE. ALL SALES WILL BE STRICTLY OFF ^{THE} PREMISES.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

- | | |
|---|-------------------------------------|
| Provision of regulated entertainment | Please tick any that apply |
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/> |
| | <input type="checkbox"/> |
| <u>Provision of late night refreshment</u> (if ticking yes, fill in box I) | <input type="checkbox"/> |
| <u>Supply of alcohol</u> (if ticking yes, fill in box J) | <input checked="" type="checkbox"/> |

In all cases complete boxes K, L and M

I

| | | | | |
|---|-------|--------|--|--|
| Late night refreshment Standard days and timings (please read guidance note 6) | | | Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2) | Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/> |
| Day | Start | Finish | Please give further details here (please read guidance note 3) | |
| Mon | | | | |
| Tue | | | | |
| Wed | | | | |
| Thur | | | | |
| Fri | | | | |
| Sat | | | | |
| Sun | | | | |
| | | | State any seasonal variations for the provision of late night refreshment (please read guidance note 4) | |
| | | | Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5) | |

J

| | | | | |
|--|-------|--------|---|---|
| Supply of alcohol Standard days and timings (please read guidance note 6) | | | Will the supply of alcohol be for consumption – please tick (please read guidance note 7) | On the premises <input type="checkbox"/> Off the premises <input checked="" type="checkbox"/> Both <input type="checkbox"/> |
| Day | Start | Finish | ALL ALCOHOL WILL BE PURCHASED ONLINE BY PHONE AND DELIVERED TO THE ADDRESS WE WOULD THEREFORE NEED A 24/7 LICENSE AS SALES WILL OCCUR ONLINE. | |
| Mon | | | | |
| Tue | | | | |
| Wed | | | | |
| Thur | | | | |
| Fri | | | | |
| Sat | | | | |
| Sun | | | | |
| | | | State any seasonal variations for the supply of alcohol (please read guidance note 4) | |
| | | | Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5) | |

A5

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

4
4
4

| | | |
|--|---------|-----------------------------|
| Name | | CHRISTOPHER DAVID GASCOIGNE |
| Address | | WILLBURY DRIVE |
| Postcode | S12 2TG | |
| Personal licence number (if known) | | TBC. |
| Issuing licensing authority (if known) | | SCC. |

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

L

| | | | |
|--|-------|--------|--|
| Hours premises are open to the public Standard days and timings (please read guidance note 6) | | | State any seasonal variations (please read guidance note 4) |
| Day | Start | Finish | |
| Mon | | | <p>Not open to Public N/A.</p> |
| Tue | | | |
| Wed | | | |
| Thur | | | |
| Fri | | | |
| Sat | | | |
| Sun | | | |
| | | | |

A6

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 11).
If signing on behalf of the applicant, please state in what capacity.

+
+
+

| | |
|-----------|------------|
| Signature | C Gascogne |
| Date | 31/10/13 |
| Capacity | APPLICANT |

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.

| | |
|-----------|--|
| Signature | |
| Date | |
| Capacity | |

| | | | |
|---|--|----------|--|
| Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13) | | | |
| | | | |
| Post town | | Postcode | |
| Telephone number (if any) | | | |
| If you would prefer us to correspond with you by e-mail, your e-mail address (optional) | | | |

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

ALL SALES WILL BE STRICTLY OFF THE PREMISES. THE PREMISES IS NOT OPEN TO THE PUBLIC. ALL ALCOHOL PURCHASED ONLINE OR BY TELEPHONE WILL ONLY BE ~~DELIVERED~~ DELIVERED TO A RESIDENTIAL ADDRESS. WE WILL BE OPERATING A CHALLENGE 25 POLICY. IF CUSTOMER APPEARS YOUNGER THAN 25 IDENTIFICATION WILL NEED TO BE SUPPLIED TO COMPLETE THE TRANSACTION. IF NO ID IS SUPPLIED WE WILL REFUSE SALE.

b) The prevention of crime and disorder

NO PREMISES IS NOT OPEN TO THE PUBLIC. WE WILL NOT SUPPLY TO ANYTHING OTHER THAN A RESIDENTIAL ADDRESS. THE POLICE WILL BE INFORMED IMMEDIATELY OF ANY UNLAWFUL ACTIVITIES IN OR AROUND THE DELIVERY ADDRESS.

c) Public safety

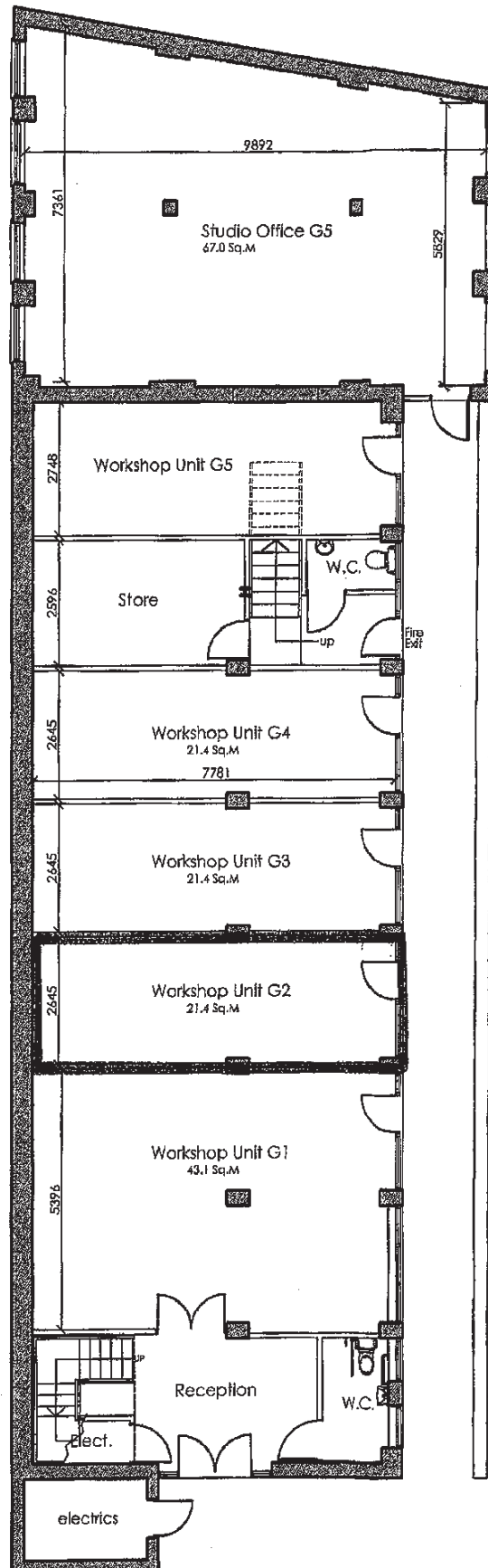
PREMISES IS NOT OPEN TO THE PUBLIC. IF RECIPIENT IS DEEMED TOO INTOXICATED WE WILL REFUSE SALE. ALCOHOL SALES WILL ONLY BE TAKEN BY PHONE OR ONLINE ORDERS.

d) The prevention of public nuisance

THE PREMISES IS PART OF WORKS 57. NO NOISE DISTURBANCE WILL THEREFORE AFFECT THE PUBLIC. ALL DELIVERY VEHICLES WILL NOT BE ALLOWED TO PLAY MUSIC LOUD AFTER 7PM.

e) The protection of children from harm

WE WILL OPERATE A CHALLENGE 25 POLICY. NO ALCOHOL WILL BE HANDED TO ANY CHILD. WITHOUT I.D NO SALE CAN OCCUR.



GROUND FLOOR PLAN AS PROPOSED

Consent of individual to being specified as premises supervisor

I Christopher David Gascoigne

of [REDACTED] Willbury Drive Sheffield S12 2TG

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Grant of a premises Licence

by

Christopher David Gascoigne

relating to a premises licence

for

Unit G2
57 Chippinghase Road, Sheffield, S8 0ZF

and any premises licence to be granted or varied in respect of this application made by

as above

concerning the supply of alcohol at

As above

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

A10

Personal licence issuing authority

TBC

[Insert name and address and telephone number of personal licence issuing authority, if any]

Signed

C. Gascoigne

Name (please print)

CHRISTOPHER DAVID GASCOIGNE

Date

31/10/13.

All

Hollis Georgina (CEX)

From: Licensing(General)
Sent: 29 November 2013 15:28
To: Proctor Matthew
Cc: Hollis Georgina (CEX)
Subject: FW: Drinks-now residents letter. Christopher Gascoigne
Attachments: Residents' letter.docx; ATT00001.htm

From: Chris Gascoigne [mailto:██████████@live.co.uk]
Sent: 29 November 2013 15:25
To: Licensing(General)
Subject: Drinks-now residents letter. Christopher Gascoigne

Please find attached the letter I personally delivered to the residents of Chippinghouse road on the 7/11/13. I personally spoke to many of the residents regarding my application. I printed out and distributed 14 letters to all households around the unit.

I hope this can serve as proof of my business intentions and my consideration for the community.

Thank you again for all of your help,
Christopher Gascoigne

To the residents of Chippinghouse Road,

I am writing this letter to you all in response to a complaint received by the licencing authority contesting my recent premises licence application. The last thing I want as a new business is to upset any of the local community. As the sign doesn't explain anything to do with myself or the business, I will now run you through some information about them both. My name is Chris Gascoigne, I am 25 from Gleadless and I live at home with my parents (which is not a proud achievement of mine). I am currently training to be an English teacher through Sheffield Hallam University. I thought of the business while working in America during the summer teaching children. In America, house parties are preferred over going out on most occasions. The business' main aims and goals are therefore to provide Sheffield with a pre-drink and party delivery service. I can understand your concern over the idea of fleets of cars rolling up and down your road, but in truth all of the driving will be done by me in a single car. For that reason I can assure you that there will be no music played from the car and I will drive extremely slowly around the residential area to avoid any unnecessary noise what so ever.

My opening times will be as follows:

Sunday: closed

Monday: Closed

Tuesday-Friday: 5pm-1/2am

Saturday: 3pm-2am

I will be busiest between 3pm-9pm, as my main source of business will be the delivery of pre-drinks. I don't want to be open until one in the morning as business at that time will be very sparse. Any heavier items, such as Kegs of beer, will be picked up from the supplier and delivered directly to the customer. If I do stock any kegs they will be delivered between 3pm and 6pm to avoid any excess noise. A Keg has to be standing for 3 hours before it can be served so delivering one at 12am would be senseless and therefore something that we won't do. The reason why the application sign says 24 hours, seven days a week is because being an online site, and the premises being used strictly for storage purposes only, we cannot place opening times. No member of the public is permitted access onto or around the premises at any time. I can promise you now, in this letter, that all noise will be kept at an absolute minimum e.g. minimal gate noise and bottle noise. I can say this with conviction because I will be delivering and if it does come to the point where additional staff is required, the premises will simply no longer be big enough, subsequently requiring us to relocate. Lorry deliveries will only be between 9am and 7pm Monday- Saturday with none taking place on Sundays.

I hope this has answered any concerns that you may have about me starting a business in your community. The last thing I want is to cause a problem for anyone. I am an honest, hard working person that is just trying to launch his first business.

If you wish to speak to me, please call me on 075 [REDACTED]. Also, if you have the slightest problem upon or after our launch, please retain my phone number and don't hesitate to call me.

If you see me on the street and wish to speak to me, here is a photo of me (I only have a passport photo available so apologies for the serious expression).



Yours faithfully,

Christopher David Gascoigne.

Drinks-now.com/ Drinks-now.co.uk

Appendix B

5 Public Objections

> -----Original Message-----

> From: Hena Begum [mailto:██████████@icloud.com]

> Sent: 06 November 2013 08:49

> To: Licensing(General)

> Subject: 54 works

>

>

> Not agree with them opening a 24hr alcohol supply.its a quite family area n it's bad enuf thm having made a rental wrk studio cars parked in out of the car park large delivery vans blocking the roads. Not wanting to be disturb in the night also Sent from my iPhone Sent from my iPhone

>

>

>

Comments on 24/7 alcohol licence application for 57 Chippinghouse Rd S8.
15/11/13.

The prevention of public nuisance:

The stretch of Chippinghouse Road between Staveley Road and London Road (which is where 57 is situated) is entirely residential apart from just one industrial premises, 57 Chippinghouse Road. 57 Chippinghouse Road is directly across the road from very long established housing (dating back to the 1800's), it is literally 8 or 9 yards away. The road does not have a lot of through traffic on it on most days as the end is closed off to London Rd. In the evenings and at nights there is pretty much no traffic and the residents enjoy the peace and quite and safety they deserve. It is a quite family street.

The application is for a 24 hour licence the intention must clearly then be selling alcohol 24 hours a day. This will necessitate traffic coming and going 24 hours a day on a quiet residential street. The traffic noise will be a public nuisance, as will the human noise of people going about their business in work mode and not being focused on the fact that the majority of the population do not work nights and will be trying to sleep yards from where they have left their vehicle engine running and are chatting using their outside voices. The premises have gates which are incredibly noisy and can be heard very clearly all along this end of the road. On the rare occasions when the gates are opened and closed in the night people are woken up. The public nuisance that this would cause would be considerable. It is intolerable to condemn this quiet road to such levels of nuisance and broken sleep when people have to get up for work and children to school. There will also be a lot of noise from rattling bottles etc. etc. being moved around and loaded etc. at all hours of day and night. Even if deliveries to the premises were restricted to day time the business will still be selling and delivering 24 hours 7 days and would therefore still produce a noise nuisance as outlined above. Other online businesses seem to be run from industrial premises that are not in such close proximity to housing, e.g. Curry Tonight on Prospect Rd.

**The protection of children from harm: &
Public Safety:**

I believe that should this application be approved then the increase in heavy traffic would represent a risk to public safety. The S8 part of Chippinghouse Road is a quiet residential street with access at the London Road end of the road having been blocked off to traffic many years ago, this road is not suitable for heavy delivery vehicles. Indeed the Chippinghouse Rd end of Aizlewood Rd had to have its name changed to Kiln St a few years back to reduce the amount of heavy traffic coming down the road in error.

Chippinghouse Road is home to many children and as like many parts of Sheffield they do not have large gardens to play in, so they can often be seen riding scooters and cycling and running up and down the pavement and road, crossing the road and

ducking in and out between parked cars whilst in play due to the low amount of traffic. There are also a few residents that are elderly and or infirm.

Traffic is the number one killer of children, and I believe that allowing this application would increase the volume of traffic on this road to a level that could compromise the safety of the children that reside on the road, and also the children using the road and the immediate vicinity of the road as access to Lowfields Primary School which is very close by. The only times there is anything like a large amount of traffic on the street is during Friday Prayers and to a lesser extent on some match days.

Handing this part of the street over to a 24 hour business venture (which has potential to be very busy) will jeopardise public safety and well being for young and old alike.

From these valid objections, which outline how negatively the local residents would be impacted, I strongly believe that this application cannot be approved. These are not appropriate premises for this business venture.

There must be many premises that are not in such close proximity to housing and are therefore more suitable for everyone involved that this business could operate from.

I suggest that someone from your office visits the site in the late evening.

Mr & Mrs Calaghan
■ Chippinghouse Rd

B4

(Ack)

Hollis Georgina (CEX)

From: Licensing(General)
Sent: 06 November 2013 15:05
To: Hollis Georgina (CEX)
Subject: FW: Online Feedback about Licensing

✓Contacted @
15:26 11/11/13
-obj still
stands
CCN

-----Original Message-----

From: webmanager@sheffield.gov.uk [mailto:webmanager@sheffield.gov.uk]
Sent: 06 November 2013 14:57
To: Licensing(General)
Subject: Online Feedback about Licensing

The following information was sent from the Legal & Governance Feedback Form on 06/11/2013 14:57

First Name
Jacqueline

Surname
Campbell

Ms

Address
Chippinghouse Road, Sheffield S8 0ZB

Telephone Number
07443

Email
@hotmail.co.uk

Subject
New Premises Licence Application

Details
Works 57 - 57 Chippinghouse Road, Sheffield 8

I live opposite the above and yesterday I received a sheet of paper informing that the above is applying for 24 7 day a week alcohol licence. When I read the application I was not happy, there will be deliveries to the above address 24 hours a day, this will be awful for example if one is a light sleeper or suffering from insomnia. I think you should decline this application because thought should be given to local residents, this is a side road, if I and I assume my neighbours wanted to live on a busy road they would have bought a house on a main road. It will be far too noisy with increase of traffic.

From: Murphy Robert (GN CLLR)
Sent: 28 November 2013 16:21
To: Hollis Georgina (CEX)
Cc: Licensing(General)
Subject: Objection to 24 licence application

Dear Georgina,

I wish to object to the application to the application for a LA03_Premises Licence Application at Unit G2 57, Chippinghouse Road.

Chippinghouse Road is in a quiet residential area and there are a number of family sized properties facing the site. The current proposal for a 24 hour off license would if successful mean a steady flow of delivery vehicles throughout the night particularly at weekends, there would also necessarily be loading of those vehicles with items likely to include bottles. I believe this would be detrimental to the current quietness of the area, which is away from main roads and other late-night trading, particularly in the early hours of the morning.

Regards, Cllr Murphy

Mr Nadim Zaman

Chippinghouse Road

Sheffield

S8 0ZH

26 November 2013

Sheffield City Council

Licensing Section

Block C, Staniforth Road Depot

Staniforth Road

Sheffield

S9 3Hd

Dear Sirs



Objection re Unit G2 57 Chippinghouse Road

I write with reference to the above planning application which is due to be considered by the licensing department of Sheffield City Council. I have a number of concerns regarding the above application and these are detailed below;

- a) Unit 57 is an office block building and has had a number of uses recently, all of which have brought an unwelcome amount of visitors to the area.
- b) The surrounding roads are not suitable for large volumes of traffic and moving lorries and trucks will lead to increased congestion and annoyance for local residents.
- c) The area is a peaceful suburb of Sheffield and it will be disrupted by an establishment proposing to operate and sell alcohol 24 hours a day, 7 days a week.
- d) The fact that the application is for the sale of alcohol 24 hours a day, 7 days a week will lead to an increase in noise, disturbance and anti-social behaviour throughout the night.
- e) The area already suffers from a number of anti-social behaviour problems, most recently highlighted by the trouble in the area on 5th November 2013.
- f) There are a number of properties on Staveley Road, adjacent to the proposed property which are occupied by residents of the Roundabout housing association, these people are vulnerable to alcohol and creating a 24/7 establishment will only increase their vulnerability and lead to social isolation.
- g) The area already suffers from parking problems and the increased traffic will create traffic problems and pollution in the area.

I understand that representations must be made by 29th November 2013. I have sought support from residents within the local area and accompanying this letter is a petition with the names and addresses of over 120 concerned residents.

I trust that this letter gives you an indication of the opposition to this proposal and I can be contacted on the details below for further information and clarification. I would welcome your support in this matter.

Yours faithfully



Mr Nadim Zaman

E: - [REDACTED]@hotmail.co.uk

M: - 07725 [REDACTED]

We the undersigned strongly oppose the works 57 alcohol license application for a 24 hour 7 days a week. The application is for consumption off the premises but at it is a 24 hours application this will mean additional traffic, vans and lorries turning up early morning and middle of night, additional influx of people and general noise and disturbance .

Details of the application can be found www.sheffield.gov.uk/business-economy/licensing/general-licensing/alcohol/licensing-act-2003/licensing-register/pending-applications.html

| NAME | ADDRESS | SIGNATURE |
|----------------|----------------------------|-------------|
| ADNAN IQBAL | Carter Knowle Road S72DZ | [Signature] |
| M. Butt | Charlotte Rd, BILTL | [Signature] |
| I. Asif | BROOKFIELD RD. | [Signature] |
| JAVID AHMED | MIDDLE DRIVE, ROTH S60 3PL | [Signature] |
| FARSA RAUF | Gravel Rd, 322W | [Signature] |
| ABDUL QADIR | ALBANY RD, ST10N | [Signature] |
| TANVIR RAUF | " | [Signature] |
| NAVEED RAUF | " | [Signature] |
| QASIM RAUF | " | [Signature] |
| LATA SHAKIR | Holland Rd, 52 4W | [Signature] |
| NANIM RASHID | Gravel Rd, S60 2W | [Signature] |
| M. REHMAN | WOODSTOCK RD S71HB | [Signature] |
| Z. Ahmed | STANDISH GARDENS S58 7D | [Signature] |
| G. Mustafa | Clough Rd | [Signature] |
| M. Malik | Gloucester Road S80 2W | [Signature] |
| M. N. Ahmed | RICHMOND S23DX | [Signature] |
| M. Khan | Crescent Rd S71HJ | [Signature] |
| M. Latif | BUTT ST S80 2Z | [Signature] |
| A. Hameed | Gloucester Rd S80 2W | [Signature] |
| A. Qadir | Walsley Rd S80 2W | [Signature] |
| A. Ditta | ALBANY RD, ST10N | [Signature] |
| M. AZAN | ALBANY ROAD, ST10N | [Signature] |
| GUL DAD | MOUNT STREET - | [Signature] |
| S. Khan | ABBEYDALE RN, S71FF | [Signature] |
| T. Muneer | STEAD RD ST1DS | [Signature] |
| A. Khan | Schedale rd S11 9SL | [Signature] |
| SADIQ NASIB | SOUTH VIEW ROAD, SHEFFIELD | [Signature] |
| M. BASHIR | FIELD HEAD RD. | [Signature] |
| TABREZ KHAN | ALBERT ROAD | [Signature] |
| BOBY SHAHEEN | ALCESTER ROAD | [Signature] |
| SHEHAB SHAHEEN | " " | [Signature] |

We the undersigned strongly oppose the works 57 alcohol license application for a 24 hour 7 days a week. The application is for consumption off the premises but at it is a 24 hours application this will mean additional traffic, vans and lorries turning up early morning and middle of night, additional influx of people and general noise and disturbance .

Details of the application can be found www.sheffield.gov.uk/business-economy/licensing/general-licensing/alcohol/licensing-act-2003/licensing-register/pending-applications.html

| NAME | ADDRESS | SIGNITURE |
|--------------------|---------------------------|----------------|
| MR. MOHAMMED ASLAM | RAVEN ROAD S71SB | MASAM |
| AHMED SHAHEEN | CALCESTER ROAD S71EH | ahmed |
| MOHAMMED ZAMAN | CHIPPING HOUSE RD S80ZH | zaman |
| M. Yasin Ayub | Walsely Road S78 - MOSQUE | ayub |
| IFTIKHAR AHMED | ABBEY DALE ROAD S71FF | IFTIKHAR AHMED |
| Qamar Zaman | SANDFORD GROVE ROAD S71RD | Qamar |
| NADIAL ZAMAN | CHIPPINGHOUSE ROAD S80ZH | NADIAL |
| MOHAMMED FAROQ | WOODSTOCK RD S7 | M. FAROQ |
| Mohammed Jain | STAVAN ROAD S72EH | M. Jain |
| MUHAMMAD KHUSHAL | A BRADFELD ROAD S47AH | M. KHUSHAL |
| J. Ahmed | WOODHEAD W S77AH | J. Ahmed |
| HAFIZ NASIR UD DIN | HARVELL S80ZH ROAD | HAFIZ |
| MR Z. ANWAR | BANWATER RD | Z. ANWAR |
| D. AINSCOUGH | CHESTERFIELD RD | D. AINSCOUGH |
| M. Sadeeq | Fieldhead. R.D | M. Sadeeq |
| WAHED KHAN | Glover. R.D S80ZW | WAHED |
| ZAHIR KHAN | Glover. R.D S80ZW | Z. KHAN |
| AZHAR KHAN | Glover. R.D S80ZW | AZHAR |
| M. Azeem | Hinde House Lane | M. Azeem |
| NASHAD YUNUS | DUNDAS ROAD S918Y | N. YUNUS |
| Walid Abdalla | S71FG | Walid |
| MUHAMMAD ZAFIR | ST. RONANS RD S71DX | M. ZAFIR |
| Muhamad - Nasir | Chippinghouse Road S71DR | M. Nasir |
| AMJAD T ABRESH | TERRA RD | A. T. ABRESH |
| M. ISHTIAQ | BROOM VALLY RD. | M. ISHTIAQ |
| I. MUHAMMAD | London Road | I. MUHAMMAD |
| ZARAR ZAHAR | Crabtree Way | Z. ZAHAR |
| ABOUL GHAFUR KHAN | RAVEN RD SHEFFIELD S71SB | A. GHAFUR KHAN |
| MASID KHAN | South View RD Sheffield | M. KHAN |
| M.R. KHAN | Furman Rd | M. R. KHAN |
| N. MAHMUDI | Selles Street | N. MAHMUDI |

| Name | Address | Signature |
|-----------------------------------|---|-----------------|
| ACTAF HUSSAIN M. SAIF D | sebedeh no 5119TC PERBARIS. 12D 501RX | [Signature] |
| M. ATO-UR-REHAN | LLOYD RD S5 | [Signature] |
| KALI KADAD KHAN Khalid Mahmood | SANDFORD GROVE ROAD S71RD Priestley street | [Signature] |
| Mohammad Nawab AAKAR SADIQ | MONTAS-ROAD SANNINGDALE RD | [Signature] |
| Usman Kiaz Mohsin HUSSAIN | South View Crescent Coverdale Road | Uriae M. Hus |
| K. PARVEZ | HEADIN ROAD | [Signature] |
| SADIB HUSSAIN Aftab KHAN | ABBEYDALE ROAD MACHON BANK | Sadib HUSSAIN |
| NAMAN IQBAL | Empire Rd. | [Signature] |
| ZAMEER KIHAN | GLOVER ROAD S8 | [Signature] |
| M. SALEEM | PRESTON ST 08 02J | [Signature] |
| SHAKEEN KHAN | CHIPPINGHOUSE S8 02B | [Signature] |
| MILAN KHAN | WALSLEY KIL S8 02H | [Signature] |
| TANEM ARIC | GLON ROAD S71RB | [Signature] |
| SALMA BANARI | Chippinghouse Road S8 02B | [Signature] |
| NIMCO HERSI | Chippinghouse Road S8. 02B | [Signature] |
| MIKE MYSURJAY | GIFFORD ROAD S8 02S | [Signature] |
| JOSEPH WILSON | PRESTON STREET | [Signature] |
| Sajid Sultalean | Chipping house Road s8 02B | [Signature] |
| Rifkhan Rousdeen | Chipping house Road S802B | [Signature] |
| Nipun Pavithra. | Chipping house Road, S8 02B | [Signature] |
| J. Smith | Chippinghouse Rd, S8 20B | [Signature] |
| H. BEGUM | CHIPPINGMOOSE RD S8 02B | [Signature] |
| Hena, Begum | Chippinghouse, Rd. S8 02B | H. Begum |
| Abu HASAN | Chipping house, Rd, S8 02B | A. Hasan |
| M. ALI | CHIPPINGHOUSE RD, S8 02B | Mali. |
| S. MCCOE | CHIPPINGHOUSE RD | [Signature] |
| J. Cox | CHIPPINGHOUSE RD S8 02H | J. Cox |
| P.E Cox | CHIPPINGHOUSE RD S8 02H | [Signature] |
| GRETTS | CHIPPINGHOUSE R S8 02H | [Signature] |
| S. KRAWCEYK | CHIPPINGHOUSE K S8 02H | [Signature] |
| Kamal Chughya | Chipping House Road S8 02H | [Signature] |
| Mohamed Omar | Chippinghouse Rd S8 02H | [Signature] |
| Sara Jama | Chippinghouse Rd S8 02H | [Signature] |
| BRIAN WALL | CHIPPINGHOUSE RD S8 02H | [Signature] |
| MULIA WALL | " " " | [Signature] |
| FAYE WALL | " " " | [Signature] |
| GUSTH | Chippinghouse ROAD | [Signature] |
| DRIVANKA | Chippinghouse ROAD | [Signature] |
| L. GASH | Chippinghouse Rd | [Signature] |
| M.T. ARIF | Chippinghouse Rd. | [Signature] |

| Name | Address | Signature |
|----------------|-------------------------------------|----------------|
| Mohammad Ijaz | [redacted] Chippinghouse Road, Road | M. Ijaz |
| Ghulam Ijaz | " " " | Ghulam Ijaz |
| Mohammad Usman | " " " | M. Usman |
| Sara Akter | [redacted] Melfe Court Wakefield | Sara Akter |
| NAOMI KAMANGA | [redacted] CHIPPINGHOUSE ROAD | NAOMI KAMANGA |
| Omed Jameel | [redacted] abbeydale RD | Omed Jameel |
| Ali Ahmed | [redacted] Abbeydale RD | Ali Ahmed |
| M. Anwar Ahmed | [redacted] Slick cutz | M. Anwar Ahmed |
| NASIM ZAMAN | [redacted] CHIPPINGHOUSE ROAD | NASIM ZAMAN |
| ZAHIDA NASIM | [redacted] CHIPPINGHOUSE ROAD | ZAHIDA NASIM |
| AMNA ZAMAN | [redacted] CHIPPINGHOUSE ROAD | AMNA ZAMAN |
| | | A. B. ZAMAT |
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Appendix C

Hearing Notices / Regulations / Procedures



**Notice of hearing of representations
in respect of the following application:
LA03 Premises Licence Application**

Mr Christopher David Gascoigne
Willbury Drive
Sheffield
S12 2TG

██████████@live.co.uk

The Sheffield City Council being the licensing authority, on the **1st November 2013** received your application in respect of the premises known as Drinks-Now.com, Unit G2, 57 Chippinghouse Road, Sheffield, S8 0ZF.

During the consultation period, the Council received representations from the following authorities/interested parties:

5 public representations
(including a petition of 136 signatures)

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on **Tuesday 17th December 2013 at 10am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the representations made, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your application for a licence.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 4th December 2013

Signed: Matt Proctor
The officer appointed for this purpose
Licensing Officer

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD.

**Notice of hearing of representations
in respect of the following application:
Application to Grant a Premises Licence**

Councillor Robert Murphy

robert.murphy@sheffield.gov.uk

The Sheffield City Council being the licensing authority, on the 1st November 2013 received an application in respect of the premises known as;

Drinks-Now.com, Unit G2, 57 Chippinghouse Road, Sheffield, S8 0ZF

During the consultation period, the Council received representations from the following;

- **5 public representations
(includes a petition of 136 signatures)**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on the **Tuesday 17th December 2013 at 10am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representations you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, within (5) working days before the day or the first day on which the hearing is to be held.**

Dated: 4th December 2013

Signed: _____ Matt Proctor
The officer appointed for this purpose
Licensing Officer

Please address any communications to:

Licensing Service, Sheffield City Council Block C, Staniforth Road Depot Staniforth Road Sheffield S9 3HD.

General.licensing@sheffield.gov.uk

**Notice of hearing of representations
in respect of the following application:
Application to Grant a Premises Licence**

Hena Begum
Chippinghouse Road
Sheffield
S8 0ZB

██████████@icloud.com

The Sheffield City Council being the licensing authority, on the 1st November 2013 received an application in respect of the premises known as;

Drinks-Now.com, Unit G2, 57 Chippinghouse Road, Sheffield, S8 0ZF

During the consultation period, the Council received representations from the following;

- **5 public representations
(includes a petition of 136 signatures)**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on the **Tuesday 17th December 2013 at 10am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representations you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, within (5) working days before the day or the first day on which the hearing is to be held.**

Dated: 4th December 2013

Signed: _____ Matt Proctor
The officer appointed for this purpose
Licensing Officer

Please address any communications to:

Licensing Service, Sheffield City Council Block C, Staniforth Road Depot Staniforth Road Sheffield S9 3HD.

**Notice of hearing of representations
in respect of the following application:
Application to Grant a Premises Licence**

C4

Ms Jacqueline Campbell
■ Chippinghouse Road
Sheffield
S8 0ZB

■@hotmail.co.uk

The Sheffield City Council being the licensing authority, on the **1st November 2013** received an application in respect of the premises known as;

Drinks-Now.com, Unit G2, 57 Chippinghouse Road, Sheffield, S8 0ZF

During the consultation period, the Council received representations from the following;

- **5 public representations
(includes a petition of 136 signatures)**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on the **Tuesday 17th December 2013 at 10am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representations you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, within (5) working days before the day or the first day on which the hearing is to be held.**

Dated: 4th December 2013

Signed: _____ Matt Proctor
The officer appointed for this purpose
Licensing Officer

Please address any communications to:

Licensing Service, Sheffield City Council Block C, Staniforth Road Depot Staniforth Road Sheffield S9 3HD.

**Notice of hearing of representations
in respect of the following application:
Application to Grant a Premises Licence**

C5

Mr & Mrs Calaghan
■ Chippinghouse Road
Sheffield
S8 0ZH

■■■■■■■■■■@hotmail.co.uk

The Sheffield City Council being the licensing authority, on the **1st November 2013** received an application in respect of the premises known as;

Drinks-Now.com, Unit G2, 57 Chippinghouse Road, Sheffield, S8 0ZF

During the consultation period, the Council received representations from the following;

- **5 public representations
(includes a petition of 136 signatures)**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on the **Tuesday 17th December 2013 at 10am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representations you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, within (5) working days before the day or the first day on which the hearing is to be held.**

Dated: 4th December 2013

Signed: _____ Matt Proctor
The officer appointed for this purpose
Licensing Officer

Please address any communications to:

Licensing Service, Sheffield City Council Block C, Staniforth Road Depot Staniforth Road Sheffield S9 3HD.

General.licensing@sheffield.gov.uk

**Notice of hearing of representations
in respect of the following application:
Application to Grant a Premises Licence**

C6

Mr Nadim Zaman
Chippinghouse Road
Sheffield
S8 0ZH

██████████@hotmail.co.uk

The Sheffield City Council being the licensing authority, on the **1st November 2013** received an application in respect of the premises known as;

Drinks-Now.com, Unit G2, 57 Chippinghouse Road, Sheffield, S8 0ZF

During the consultation period, the Council received representations from the following;

- **5 public representations
(includes a petition of 136 signatures)**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on the **Tuesday 17th December 2013 at 10am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representations you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, within (5) working days before the day or the first day on which the hearing is to be held.**

Dated: 4th December 2013

Signed: _____ **Matt Proctor**
The officer appointed for this purpose
Licensing Officer

Please address any communications to:

Licensing Service, Sheffield City Council Block C, Staniforth Road Depot Staniforth Road Sheffield S9 3HD.

General.licensing@sheffield.gov.uk

Right of attendance, assistance and representation

15. Subject to regulations 14(2) and 25, a party may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

Representations and supporting information

16. At the hearing a party shall be entitled to –
- (a) in response to a point upon which the authority has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representations or notice (as applicable),
 - (b) if given permission by the authority, question any other party; and
 - (c) address the authority

Failure of parties to attend the hearing

20. – (1) If a party has informed the authority that he does not intend to attend or be represented at a hearing, the hearing may proceed in his absence.
- (2) If a party who has not so indicated fails to attend or be represented at a hearing the authority may:–
- (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
 - (b) hold the hearing in the party's absence.
- (3) Where the authority holds the hearing in the absence of a party, the authority shall consider at the hearing the application, representations or notice made by that party.
- (4) Where the authority adjourns the hearing to a specified date it must forthwith notify the parties of the date, time and place to which the hearing has been adjourned.

Procedure at hearing

21. Subject to the provisions of the Regulations, the authority shall determine the procedure to be followed at the hearing.
22. At the beginning of the hearing, the authority shall explain to the parties the procedure which it proposes to follow at the hearing and shall consider any request made by a party under regulation 8(2) for permission for another person to appear at the hearing, such permission shall not be unreasonably withheld.
23. A hearing shall take the form of a discussion led by the authority and cross-examination shall not be permitted unless the authority considers that cross-examination is required for it to consider the representations, application or notice as the case may require.
24. The authority must allow the parties an equal maximum period of time in which to exercise their rights provided for at regulation 16.
25. The authority may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and may –
- (a) refuse to permit that person to return, or
 - (b) permit him to return only on such conditions as the authority may specify,
- but such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.

Licensing Act 2003 – Hearing Procedure – Regulation 7 (1)

This procedure has been drawn up in accordance with the Licensing Act 2003 to assist those parties attending Licensing Committee hearings.

1. The hearing before the Council is Quasi Judicial.
 2. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
 3. The Chair will ask the applicants to formally introduce themselves.
 4. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
 5. Hearing Procedure:-
 - (a) The Licensing Officer will introduce the report.
 - (b) Questions concerning the report can be asked both by Members and the applicant.
 - (c) The Licensing Officer will introduce in turn representatives for the Responsible Authority and Interested Parties who will be asked to detail their relevant representations.
 - (d) Members may ask questions of those parties
 - (e) With the leave of the Chair the applicant or his representative may cross examine the representatives of the Responsible Authorities and Interested Parties.
 - (f) The applicant/licensee (or his/her nominated representative) will then be asked to:-
 - (i) detail the application;
 - (ii) provide clarification on the application and respond to the representations made.
 - (g) The applicant/licensee (or his/her nominated representative) may then be asked questions by members and with the leave of the Chair from the other parties present.
 - (h) The applicant will then be given the opportunity to sum up the application.
 - (i) The Licensing Officer will then detail the options.
 - (j) There will then be a private session for members to take legal advice and consider the application.
 6. The decision of the Licensing Committee will be given in accordance with the requirements of the Licensing Act 2003 and regulations made there under.
- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
 - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.